



MINUTES

City Council Regular Meeting

6:00 PM - Tuesday, October 27, 2020

Virtual and Audio Meeting Format during COVID-19 Pandemic

Minutes are the official record of Mill Creek City Council meetings. Minutes summarize the council meeting and documents any actions taken by City Council.

A recording of this City Council meeting can be found [here](#):

The agenda packet for this City Council meeting can be found [here](#).

VIRTUAL MEETING INFO

A.

City Council Regular Meeting
Tue, Oct 27, 2020 6:00 PM - 8:30 PM (PDT)

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CALL TO ORDER

Mayor Holtzclaw called the meeting of the Mill Creek City Council to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Morgan.

ROLL CALL

Councilmembers Present:

Brian Holtzclaw, Mayor
Stephanie Vignal, Mayor Pro Tem
Vince Cavaleri, Councilmember
Mark Bond, Councilmember
John Steckler, Councilmember

Councilmembers Absent:

Benjamin Briles, Councilmember
Adam Morgan, Councilmember

AUDIENCE COMMUNICATION

B. Public comment on items on or not on the agenda

Barb Heidel, a Mill Creek resident, congratulated Councilmember Morgan on his recent appointment and provided Council with her thoughts on City management.

PRESENTATIONS

C. Great Garden Awards 2020 (*Councilmember John Steckler*)

Councilmember Steckler gave a [presentation](#) describing the Great Garden Awards. The following were items discussed:

- Nomination and voting process
- What a winning garden exemplifies

Councilmember Steckler recognized the twelve award winners. All winners will receive a permanent plaque to display at their home.

Councilmember Steckler thanked members of the Arts and Beautification Board and City staff for their service.

[Oct. 27- AB Board Great Garden Awards Agenda Summary](#)
[Great Garden Awards Presentation 2020](#)

OLD BUSINESS

D. Mill Creek Subarea Study (*Planning and Development Services Manager Tom Rogers*)

City Manager Michael Ciaravino introduced the Mill Creek Subarea Study agenda item and outlined the next steps in the planning process. Planning Manager Tom Rogers provided an overview of the topic and requested Council's input on the following measures to collect data on the following:

- 1.) No land use changes. Infrastructure and public facilities improvements only.
- 2.) Land use changes to allow a moderate amount of high density residential/mixed use development and supporting infrastructure; and
- 3.) Land use changes to allow a large amount high density residential/mixed use development and supporting infrastructure.

Council engaged in discussion and Q & A.

Councilmember Briles made a motion to direct staff and inform the Planning Advisory Committee (PAC) to evaluate and compare the proposed three (3) alternatives for the Mill Creek Boulevard Subarea Plan. Councilmember Bond seconded the motion. The motion passed 5-2-0 with Councilmembers Steckler

and Cavaleri opposed.

[MC Blvd. Study Agenda Summary October 27](#)

[MC Blvd Subarea Market and Alts Analysis Section 1 October 16 2020](#)

[MC Blvd Subarea Market and Alts Analysis Section 2 SEPTEMBER 22 2020 PRESENTATION](#)

[Mill Creek Boulevard Schedule October 23 2020](#)

NEW BUSINESS

- E. Extension of a Cable Franchise Agreement with Frontier Communications Northwest Inc.
(Planning and Development Services Manager Tom Rogers and Zply Representative Jessica Epley)

Planning Manager Tom Roberts briefed Council on the need to extend the existing cable franchise agreement.

Councilmember Cavaleri made a motion to adopt Ordinance 2020-864 extending the existing cable franchise with Frontier Communications Northwest, LLC (dba Zply Fiber) for two years (to November 9, 2022). Councilmember Steckler seconded the motion. The motion passed unanimously.

[Frontier Franchise Agreement Extension Agenda Summary Final](#)
[Mill Creek Frontier NW Fiber Extension Ordinance - Signed by CA](#)

CONSENT AGENDA

- F. Approval of Checks #62559 through #62603 and ACH Wire Transfers in the Amount of \$130,017.60
(Audit Committee: Councilmember Bond and Mayor Pro Tem Vignal)
[VoucherApproval10-27](#)
- G. Payroll and Benefit ACH Payments in the Amount of \$259,489.72
(Audit Committee: Councilmember Bond and Mayor Pro Tem Vignal)
[Payroll Vouchers Packet](#)
- H. City Council Regular Meeting Minutes of October 13, 2020.
[Meeting Minutes City Council Regular Meeting - 13 Oct 2020](#)

Mayor Pro Tem Vignal made a motion to approve the consent agenda. Councilmember Bond seconded the motion. The motion passed unanimously.

REPORTS

- I. Mayor/Council
Mayor Holtzclaw reported that the virtual town hall meeting planned for October 28th has been moved to Wednesday, November 4, 2020 due to a conflict with the Snohomish County Tomorrow (SCT) meeting.

Councilmember Bond reminded the Council about the LEOFF Board position vacancy and the need to fill the position.

Councilmember Steckler reported:

- He will not be able to attend the November 4th Mayor and Mayor Pro Tem virtual town hall event due to a scheduling conflict.
- The success of the shredding event on October 24, 2020 sponsored by the City, Peoples' Bank, and the Mill Creek Kiwanis Club. Councilmember Steckler thanked all who contributed to making this event a success.

Mayor Pro Tem Vignal apprised Council of:

- The updated membership on the Sound Transit Board.
- the importance of the upcoming Puget Sound Regional Council (PSRC) meeting and requested to become the voting member

Councilmember Cavaleri made a motion to make Mayor Pro Tem Vignal the voting member of the PSRC on behalf of the City of Mill Creek. Councilmember Morgan seconded the motion. The motion passed unanimously.

Mayor Pro Tem Vignal continued her report on the following:

- Reminded Council of the email invite from Heather Thomas of the Snohomish Health District regarding the upcoming meeting on the latest COVID-19 cases
- Reported that the Everett School District has announced there will be no in person school attendance until January 2021
- Briefed Council on a phone call with Congresswoman Susan DelBene's office related to the CARES Act funding.

Councilmember Cavaleri requested an update on the City's outreach efforts for CARES Act funding.

Councilmember Briles:

- Thanked Councilmember Steckler and the Art's and Beautification Board regarding the Great Gardens Awards
- Announced that he will attend the virtual town hall on November 4, 2020.

J. City Manager

- Snohomish Regional Drug Task Force ILA
- Planning Schedule

City Manager Michael Ciaravino reported that the Interlocal agreement with the Snohomish County Regional Drug Taskforce has been removed from tonight's agenda due to Snohomish County updating the current agreement.

[ILA Snohomish Regional Drug Task Force](#)
[R2 JB Council Planning Schedule 10-22-20 \(BLH\)](#)

K. Staff

- Finance Director Jeff Balentine - CAREs Report Update

Finance Director Jeff Balentine provided an update to Council on the City of Mill Creek's efforts to support local businesses with CARES Act Funding.

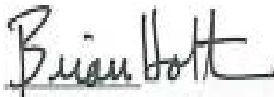
AUDIENCE COMMUNICATION

- L. Public comment on items on or not on the agenda

There were no audience members wishing to address Council.

ADJOURNMENT

With no objection, Mayor Holtzclaw adjourned the meeting at 7:48 p.m.



Brian Holtzclaw, Mayor



Naomi Fay, City Clerk